

Making the most of your checklist

Write down the tasks you need to do and the order in which you should do them.

Take a few minutes to think about the order of the tasks (see page 13).

Identify the tasks that you can do at the same time.

Take a few minutes to think about the order of the tasks (see page 13).

Write down the tasks you need to do and the order in which you should do them. Write down the tasks that you can do at the same time (see page 15).



Visiting care homes

A *.....* ? **n**

D *.....* ? **n**

I *.....* ? **n**

I *.....* ? **n**

C *.....* ? **n**

H *.....* ?

.....
.....
A *.....* ? **n**

D *.....* ? **n**

I *.....* ? (I *.....* ?) **n**

Meeting care needs

D...? n

D...? n

D...? n

A...? n

D...? n

L...? n

D...? n

A...? n

A...? n

D...? ...

n

Day-to-day considerations

What are the day-to-day considerations for the business?

.....

.....

How do you manage your cash flow? **n**

Do you have a budget? **n**

Can you afford to invest in new equipment, staff, or other resources? **n**

Can you handle the day-to-day operations? **n**

Can you manage the risks associated with your business? **n**

Can you handle the day-to-day operations? **n**

How do you manage your cash flow? **n**

Do you have a budget? **n**

W. *W. ?* n

C. *C. ?* n

I. *I. ?* n

W. *W.*

Social life and activities

A: How often do you go to the cinema?
I: I go to the cinema once a week.

n

I: How often do you go to the gym?

n

D: How often do you go to the park?

n

A: How often do you go to the library?
I: I go to the library twice a month.

n

A: How often do you go to the museum?

n

W: How often do you go to the zoo?
I: I go to the zoo once a year.

n

D: How often do you go to the beach?

n

D: How often do you go to the park?
I: I go to the park every day.

n

A: How often do you go to the cinema?
TV: I go to the cinema once a week, but I don't go to the cinema very often. I go to the cinema once a month.

n

Arbeitsblätter, die in der Klasse verwendet werden können, sind:

- Arbeitsblätter zur Einführung in die Mathematik
- Arbeitsblätter zur Einführung in die Geometrie
- Arbeitsblätter zur Einführung in die Algebra

Contracts and fees

Come to the office to discuss the contract and the fees.
? n

Can you explain the contract to me?
? n

What are the fees for the contract?
?

Are there any fees for the contract?
? n

What are the fees for the contract?
?

Are there any fees for the contract?
? n

What are the fees for the contract?
?

Is there a fee for the contract?
? n

I ... ? n

A ... ? n

I ... NHS- ...

Making the move

Sort out insurance

Ensure you have adequate insurance cover for your business and your personal assets. **n**

Ensure you have adequate insurance cover for your business and your personal assets. **n**

Sort out your insurance cover for your business and your personal assets. **n**

Sort out what you'll bring with you

Sort out what you'll bring with you. **n**

Arrange to have your business and personal assets insured. **n**

Arrange to have your business and personal assets insured. **n**

Make necessary arrangements

Arrange to have your business and personal assets insured. **n**

Arrange to have your business and personal assets insured. **n**



Age UK Advice

0800 169 65 65

www.ageuk.org.uk

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22.4 (L)12.8 (B)19.2 (. A)9.5 (g)23.2 (e U)21 (K a)17.3 (n)22.3 (d i)19.3 (t)35.6 (s s)14.2 (u)16.8 (b)19.3 (s)